

CAMP NURSE Position Description



FUNCTION To provide immediate health care for campers and staff at Shepherd's Spring, following established procedures and policies

RESPONSIBLE TO: Executive Director: Bruce Anderson
Camp Coordinator: Zane Garrett

QUALIFICATIONS: RN, CRNP, or MD with active license valid in Maryland

RESPONSIBILITIES

- During pre-camp training, discuss health and safety procedures, precautions, and routines with the staff.
- In accordance with American Camping Association (ACA) guidelines, all campers are checked in by camp nurse.
- Report all admissions to the health center and other pertinent health issues to the executive director, program director and weekly co-directors. Complete Shepherd's Spring and State of Maryland Accident and Illness forms and submit to executive director.
- Guide counselors in regard to their responsibilities in noting and reporting illness, injury, and unsafe practices and conditions that might contribute to camper or staff accidents.
- Report campers' dietary habits, as failure to eat a variety of foods, loss of appetite, and any symptoms of disturbance such as restless sleep, nail-biting, bed-wetting, or homesickness.
- Notify Food Service Director of food allergies, dietary restrictions.
- Check camper living quarters for health and safety conditions daily.
- Administer all medications and treatments according to the physician's orders and keep records of all such treatments.
- Provide constant care of any campers or staff in health center.
- Prepare first aid kits for emergency use for all counselors to use on hikes and trips. All such treatments must be reported back to the nurse for inclusion with her report.
- Review all health records on campers, noting items which may need to be presented to staff at Monday morning staff meeting.
- Prepare and report any specific health care issues to cabin counselors at Monday morning staff meeting.
- Be responsible for any drugs, medicines and first aid kits brought to camp by campers and staff. Keep drugs and medicine in locked cabinet and dispense all medicines as directed by the physician of the camper or according to the prescription.
- Document all health visits of camper & staff in the Camp Health Record Logs.
- At the end of the period of service, the nurse will bring the nurses' records up to date, to include: treatment records of campers and staff, isolation rooms and hospital admissions, visits to the doctor and a list of equipment and health aids needed. All medications etc. belonging to campers should be returned to parent when campers leave to go home. Review with parents; any outstanding health issues encountered during their camp experience.
- Be aware of Shepherd's Spring Risk Management Policies.
- Work closely with the camp director to maintain an appropriate covid safe environment.

DATES NEEDED

Summer Camp: June 19th – August 7th (7-weeks Needed)

During this time we will have a combination of overnight residential camps, as well as Day Camps. Please email us if you have any interest in working for the entire 7-week period or part of the time period. Compensation will be available, inquire within.

